

I'm not robot!

II. Framework of the Bank’s Disaster Management

The Bank’s disaster management consists of (1) minimizing the impact of a disaster on its business operations by implementing measures to prevent damage, and (2) ensuring, to the greatest extent possible, continuity of its critical business operations to fulfill the responsibilities it is expected to exercise even in times of disaster.³ What follows gives an outline of the Bank’s plan and specific arrangements related to item (2) above.

III. Damage Scenarios and Basic Action Plans

The Bank faces various potential threats to business continuity such as (1) natural disasters including earthquakes and typhoons, (2) man-made disasters including terrorist attacks and cyber attacks, and (3) technical disasters including power outages and system failures. Depending on the extent of damage to the Bank’s facilities and the impact on the Bank’s operations that may result if these threats materialize, the Bank has identified three scenarios. The first scenario assumes a case where the Head Office in Tokyo (hereafter the Tokyo Head Office) remains functional, but the main computer center in the vicinity of Tokyo (hereafter the main computer center) is unable to continue its operations. The second scenario assumes that the main computer center remains functional, but the headquarters function at the Tokyo Head Office is affected by the disaster. In the third scenario, it is assumed that the Tokyo Head Office is affected and the main computer center is unable to operate.

Specific action plans differ for each scenario. In the first scenario, the Tokyo Head Office will continue to perform the headquarters function, but data processing at the main computer center will be switched over to the backup center in Osaka.⁴ The backup center will be able to receive and process online transfer instructions from the financial institutions, thereby avoiding disruptions in their payment and settlement activities. In the event the BOJ-NET terminals at the Tokyo Head Office cannot be used due to telecommunications failures and/or other consequences of the disaster, paper-based instructions received from the financial institutions and other documents



Business.

Business Continuity Plan

Manual Workarounds

- Document all forms and resource requirements for all manual workarounds

Incident Management

Define procedures:

- Incident detection and reporting
- Alerting and notifications
- Business continuity plan activation
- Emergency operations center activation
- Damage assessment (coordination with emergency response plan) and situation analysis
- Development and approval of an incident action plan

Training, Testing & Exercising

- Training curriculum for business continuity team members
- Testing schedule, procedures, and forms for business recovery strategies and information recovery strategies
- Orientation, tabletop, and full-scale exercises

Program Maintenance and Improvement

- Schedule, triggers, and assignments for the periodic review of the business continuity and recovery plan
- Details of corrective action program to address deficiencies

Appendix

References to Related Policies & Procedures

- Emergency Response Plan
- Information Technology Disaster Recovery Plan (if not included in the business continuity plan)
- Crisis Communications Plan
- Employee Assistance Plan



1. The first part is a risk assessment that you can quickly do. It establishes the level of risk/vulnerability to your enterprises.
2. The second part of the tool is a six-step process – using an illustrative example of a fictitious SME – to assist you develop your own Business Continuity Plan.

Kingston Hospital NHS Trust Executive Action Plan 2013/14					
Focus	Action	Outcome	Responsibility	Timescale	Key
Leadership and Corporate Governance	CEO to review current vision, mission statement that drives the business	Action planned on in study	Chief Executive	August 2013	
	Strategic plan to drive forward particular issues for action	Business planning process includes the resources required to progress actions	Chief Executive	August 2013	
	To produce a Single Executive Governance plan	Approved by Board and in evidence to the public	Director of Operations	August 2013	
	Single Executive Governance period	Staff, associates and community groups consulted, Single Executive Governance plan	Public Engagement Executive/Manager	July 2013	
	Strategic development for the business	Strategic development developed with a business community approach	Public Engagement Executive/Manager	October 2013	
	Executive and Community training for the Board and senior staff	Senior level understanding of Executive and Community engagement and the importance of the approach to business	Director of Operations & COO		
	Executive and Community training for the Board and senior staff	Senior level understanding of Executive and Community engagement and the importance of the approach to business	Director of Operations & COO		
Leadership and Corporate Governance	Executive and Community training for the Board and senior staff	Action plan to drive forward particular issues for action	Chief Executive	August 2013	
	Strategic plan to drive forward particular issues for action	Business planning process includes the resources required to progress actions	Chief Executive	August 2013	

Overall, any event that could negatively impact operations should be included in the plan, such as supply chain interruption, loss of or damage to critical infrastructure (major machinery or computing/network resource). As such, BCP is a subset of risk management. In the U.S., government entities refer to the process as continuity of operations planning (COOP), 31/03/2021 - DHS and FEMA created the Business Continuity Planning Suite for any business with the need to create, improve, or update its business continuity plan. If you need more help getting a business or organization prepared, please see the new Business Continuity Planning Suite (ZIP Archive - 13 Mb; PC Compatible) developed by DHS' National Protection and ... A business continuity plan (BCP) pinpoints the most important parts of your business, identifies potential risks to those critical pieces and prepares you to recover as quick and easy as possible. Contingency planning is a crucial part of continuity planning – it means having a backup if your original plan no longer works. It's your plan B. Setting a Culture of Excellence for a State of Well-Preparedness What We Do Business Continuity Planning Asia Pte Ltd (BCP Asia) is the region's leading provider of training and consultancy in Business Continuity Management (BCM), Crisis Management, Disaster Recovery and Enterprise Risk Management. Since being founded in 2000, BCP Asia has led more than 5000 No one can predict the future; however, you can be ready with a sound business continuity plan. Getting a plan in place shows your employees, shareholders and customers that you are a proactive organization; it improves overall efficiency in your company and helps you allocate the right funding and resources to keep your core business running smoothly. To get started with your business continuity plan, make sure it covers every aspect of your organization, making it the most comprehensive project you'll take on. BCP Business Plan Analysis Overview... Download Info Tech's Business Plan Worksheet! I will show you how to write a business plan in 7 days. 28/10/2018 Overview: Enterpriser See how you can align global teams, build and scale business-driven solutions, and enable IT to manage risk and maintain compliance on the platform for dynamic work. PPM Enhance modern project and portfolio management Marketing Manager campaigns, resources, and creative at scale Trust Center Meet or exceed your security and ... 17/09/2021 Our emergency management and recovery plan template includes 3 plans to help you before, during and after an emergency. Download the template to create a continuity plan that is tailored to your business. The template steps you through the process of creating your plan with links to extra information if you need it.

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